



Presented to you by Sustainable
Midlands 2019 Festival Date: July 13,
2019 Location: Earlewood Park

2019 Tasty Tomato Festival – Craft + Civic Vendor Contract

All parties seeking space within Tasty Tomato Festival must read and sign the following contract. Please complete this application and return with your payment and proof of insurance + business license **by July 01, 2019**. Booth space will be assigned on a priority basis as applications are received.

NOTE: By filling out the application and sending in payment, you are not guaranteed a vending space. Your application will be reviewed and you will be notified via email. If you are denied, your check will be returned to you.

General Rules and Regulations:

- We are working toward a Zero Waste Event and are encouraging vendors to help us achieve this.
- Vendors are encouraged to use compostable materials for packing and serving. If you are currently using styrofoam, our staff will work with you to transition for this event.
- Recycling for plastic, cans, and cardboard will be provided and vendors are encouraged to use these receptacles.
- No vendors will be permitted to sell outside of their assigned location during festival hours.
- There will be NO REFUNDS in the event of inclement weather or cancellation after the application deadline (July 01, 2019).

Licenses:

- Vendors are responsible for collection of sales tax on items sold and must remit said taxes to the City of Columbia and SCDOR.

If your business is required to have insurance, please submit proof of insurance when submitting applications.

Set-Up, Electricity and Location:

- **Festival hours are from 1:00pm – 7:00pm. Vendors will not be allowed to break down or leave until 7pm without permission from festival organizers.**
- **You will not be able to enter the festival site and set up prior to 9:00am.** Set up time is from 9:00am until 12:30pm on Saturday July 13th, 2019.
- The committee has determined the location of your vendor spot based on festival needs. **Your location is not negotiable on July 13th, 2019.**

- Vendors must supply all booth elements including table and chairs. You are encouraged to bring canopies, tents and umbrellas. Food vendors must also supply their own extension cords if necessary.

Fire Marshal/DHEC Requirements:

- Special event regulations can be found at <https://colafire.net/special-events-rules-and-regs/>.
- All vendor tents must be anchored by Fire Marshal code. (50lbs per Tent Leg)
- All vendors must meet DHEC and Fire Marshal codes, including fire extinguishers AND hand washing/sanitation stations.

General Release:

The undersigned does hereby release, acquit, and forever discharge Sustainable Midlands, its agents, its representatives, its employees, or contracted staff, of and from all manner of actions, suits, damages, claims and demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the Tasty Tomato Festival. Non-compliance with any of the listed rules and regulations will result in being escorted out of the festival and end any future participation.

By signing this document, vendor acknowledges that they have received a copy of the Tasty Tomato Festival Vendor Contract, have read the regulations, understand its contents and how they will apply and agree to fully comply with the regulations. This does not indicate acceptance by the event and is subject to being denied at the discretion of the planning committee.

Signature: _____ **Date:** _____

Please Print Name Clearly: _____

Craft + Civic Vendor Application

Please Indicate Appropriate Category:

_____ Craft Vendor - **\$75.00 (non negotiable, to be paid in advance of July 20, 2019)**

_____ Civic Vendor - **FREE**

Please describe the items you plan to sell. Note - no vendor is permitted to sell any alcohol or water.

Vendor Information:

Name of Organization/Vendor _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Telephone (H) _____ (W) _____ (Cell) _____

Fax _____ Primary Email _____

Business Website / Social Media Platforms / Preferred Hashtags: _____

Please mail or email **application, proof of insurance + business license and check made payable to:**

Sustainable Midlands
709 Woodrow Street #116
Columbia, S.C. 29205

**** ALL CONTRACTS, PAYMENTS, AND PROOF OF INSURANCE + BUSINESS LICENSE MUST BE SUBMITTED
BY JULY 07, 2019 IN ORDER TO RESERVE YOUR SPACE. ****

QUESTIONS? Please contact Vendor Coordinator, Jasmine Woodson at events@sustainablemidlands.org